

PLEASE ATTACH YOUR MDOT MBE LIST WITH THIS SOLICITATION
TO OBTAIN, CALL 410-865-1269 OR VISIT THE INTERNET SITE AT
www.mdot.state.md.us

DEPARTMENT OF HEALTH AND MENTAL HYGIENE
GOAL SETTING MBE SOLICITATION REVIEW AND APPROVAL FORM

ADPICS/OPASS # & TITLE: _____

New Procurement: _____ Option: _____ Sole Source: _____ Modifications: _____

Anticipated Dollar Amount: _____

Administration: _____

Contact: _____ Phone: _____

Incumbent Vendor (if applicable)? Y__N__ Non-Profit? Y__N__ MBE? Y__N__

Name: _____

(if incumbent vendor, please attach most recent budget)

MBE Subcontract Goal: _____ % Previous Goal? Y%__N__ Goal Met? Y__N__

Include an explanation and justify your goal. Your goal factors should include available MBEs certified by the MDOT to perform the task for which you are soliciting and consideration as to which portion of the contract can be subcontracted.

RECOMMENDATION:

_____ Approved as submitted.

_____ Approved with recommended changes (see comments)

_____ Denied:

_____ Stated goal is insufficient. Recommended goal is: _____ %

_____ Failure to include justification for MBE subcontracting goal.

_____ Other (see comments)

Reviewed by Procurement Review Group: _____

MBE Administrator/Liaison: _____ Date _____

Attorney General: _____ Date _____

Director of OPASS: _____ Date _____

Procurement Review Group Member: _____ Date: _____

Procurement Review Group Member: _____ Date: _____

Note: Submit options with MBE goals only. Attach original goal justification, additionally document total dollars spent with incumbent and total dollar amount with certified MBE subs. If goal is not being met submit a corrective action plan.

(Revised 3/2008)

MBE SEARCH RESULTS

Categories Subcontractable	Number of Certified Companies in each Category	Estimated Dollar Value	Percentage of Anticipated Award
TOTALS	#	\$	%

IF A GOAL IS NOT FEASIBLE FOR THIS CONTRACT, ATTACH A LIST OF THOSE COMPANIES CERTIFIED BY MDOT WHICH WILL BE DIRECTLY SOLICITED WITH THEIR NAMES AND CERTIFICATION NUMBERS.

Revised 3/2008