

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**  
Comprehensive Annual Financial Reporting

FISCAL YEAR \_\_\_\_\_

DHMH Unit \_\_\_\_\_ Appn. Number(s) \_\_\_\_\_

**Duplicated Transactions**

\_\_\_\_\_ We are unaware of any instances where revenue or expenses have been grossed up (duplicated).

\_\_\_\_\_ We have the following amounts associated with instances of revenue or expenses being grossed up (duplicated) which need to be reversed.

<u>APPN #</u>	<u>APPR FUND</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
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**Prepaid Expenditures**

\_\_\_\_\_ We did not record any prepaid expenditures as a negative expenditure accrual.

\_\_\_\_\_ We recorded prepaid expenditures as a negative expenditure accrual, as follows:

<u>APPN #</u>	<u>APPR FUND</u>	<u>AMOUNT</u>	<u>ACCRUAL DOC#</u>	<u>DESCRIPTION</u>
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\_\_\_\_\_  
Signature ,Chief Financial Officer

\_\_\_\_\_  
Printed Name ,Chief Financial Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Email Address, Chief Financial Officer